



澳門設施管理學會

The Macau Facility Management Association

入會申請表(個人)

Membership Application (Personal)

登記狀況 首次登記 續期 (會員編號: _____)
Status : First Time Registration Renewal (Membership Ref. _____)

申請人身份及聯絡資料

中文姓名(與證件相符) Name in Chinese (complying to Identity Document) :	<input type="radio"/> 先生 Male <input type="radio"/> 女士 Female	身份證編號 Identity Card Reference No. :
葡文/英文姓名(與證件相符) Name in Portuguese (complying to Identity Document) :	年齡 Years of Age : <input type="radio"/> 30 歲或以下 Below 30 <input type="radio"/> 31-40 歲 31 to 40 <input type="radio"/> 41-50 歲 41 to 50	<input type="radio"/> 51-60 歲 51 to 60 <input type="radio"/> 61 歲或以上 Over 61
通訊地址 Correspondence Address :	聯絡電話 Phone :	相片(近照) Photo within the recent 6 months
	流動電話 Mobile Phone :	
聯絡電郵 Correspondence Email Account :		

學歷 (填寫最高學歷)

Academic Achievement (Only the highest achievement)

就讀學校及地點 Name of College or University and its address :

- 小學畢業 Primary School
- 初中畢業 Junior Secondary School
- 高中畢業 Senior Secondary School

○ 專科學位 Degree	請指出學科 Subject :
○ 副學士學位 Associate Degree	請指出學科 Subject :
○ 學士學位 Bachelor Degree	請指出學科 Subject :
○ 碩士學位 Master Degree	請指出學科 Subject :
○ 博士學位 Doctor Degree	請指出學科 Subject :
○ 其他 Others	請指出學科 Subject :

專業資格
Professional Qualification(s)

頒授機構 Award Organization	專業資格 (請註明會員類別及入會資格，如憑考試成績或選舉產生等) Details of Qualification (Level of Membership, Awarded by Passing the Written Examination, Interview or both)	頒發日期 Award Date

工作經驗 (最近 5 年)
Recent Working Experience (Latest 5 years)

由 From	至 To	任職機構 Name of Organization	職位 / 職銜 Position / Title

現時職務狀況 Current Career Status		
機構名稱 Name of Organization :		職位/職銜 Position / Title :
行業類別 Business:	主要職務 Major Duty:	
分析職務與設施管理的關係 Use 50 words to illustrate how you duty is relevant to Facility Management : (榮譽會員無需填寫, Not applicable for Hon. F.MFMA)		
辦公電話 Office Contact No. :	傳真 Facsimile No. :	年資 Years of Experience :

請按百分比填寫主要職責 (總計為 100%。如職務範疇不適用，請留空。)	
設施管理範疇	所需時間百分比 (%)
溝通能力 Communications (技術的整合及知識管理)	
財務管理 Finance (關於房地產和設施的分析、會計、預測、預算、稅務、審計和控制)	
人類與環境管理 Human and Environmental Factors (環境健康和安全、工作區的動力、團隊精神、人際行為、人體工程學)	
領導與管理 Leadership and Management (符合規範、電信、採購、保安服務、飲食服務、複印材料、樓宇設施服務、物流、家具、存貨庫存、維護和外包管理)	
營運與維護 Operations and Maintenance (廠房、預防性維護、節能、能源管理系統)	
規劃與項目管理 Planning and Project Management (戰略性及策略性年度設施計劃、新建及翻修項目、室內空間規劃和設計、工作區規格、安裝和空間管理、建築及工程項目)	
質量評估與創新管理 Quality Assessment and Innovation (國際標準化的組織、設施的審核、全面質量管理)	
房地產及物業管理 Real Estate and Property management (房地產的購置、財務、協商及棄置管理)	
科技應用 Technology (資訊系統的發展、執行及維護)	
緊急情況準備及業務延續性 Emergency Preparedness and Business Continuity	
環保導向及可持續性 Environmental Stewardship and Sustainability	

申請會員類別： Application Category:			
名稱 Title	條件 Eligibility Criteria	入會費 (澳門幣) Initial Entrance Fee	年費 (澳門幣) Annual Fee
○ 榮譽資深會士 Honor Fellow Member (Hon. F. MFMA)	<p>擁有資深經驗，並於行業中有一定認受性，獲得兩名專業會員及一名資深會士推薦，並且經學會理事會審批後便可成為榮譽資深會士。</p> <p>The one who is well experienced, with recognized contributions to the relevant industry, recommended by two Professional Members (M.MFMA) and one Fellow Member (F.MFMA), gets Approval from the Council.</p>	\$25,000	\$12,500
○ 資深會士 Fellow Member (F. MFMA)	<p>持有由國際設施管理學會(IFMA)發出之有效國際設施管理師(CFM)或同等資歷證明書，具十年或以上相關工作經驗及積極參與學會事務者，獲得兩名專業會員及一名深會士推薦及經學會理事會審批後便可成為資深會士。</p> <p>The one who is a holder of valid CFM credential issued by IFMA or is holding an equivalent qualification, with 10 years of relevant working experience, recommended by two Professional Members (M.MFMA) and one Fellow Member (F.MFMA), and gets Approval from the Council.</p>	\$1,000	\$500
○ 專業會員 Professional Member (M.MFMA)	<p>持有由國際設施管理學會(IFMA)發出之有效設施管理經理(FMP)、國際設施管理師(CFM)或同等資歷證明書，具五年或以上相關工作經驗及熱心參與學會事務者，並經學會理事會審批後便可成為專業會員。</p> <p>The one who is either a holder of FMP and/or CFM credential issued by IFMA or is holding an equivalent qualification, with 5 years of relevant working experience and actively participated MFMA activities, recommended by two professional grade members (M.MFMA), and also gets Approval from the Council.</p>	\$500	\$250
○ 普通會員 Associate Member (A.MFMA)	<p>從事相關行業並熱心參與學會事務者，經學會理事會審批後便可成為普通會員。</p> <p>The one who is working in the relevant industry and is willing to participate MFMA activities and also gets Approval from the Council.</p>	\$350	\$175
○ 學生會員 Student Member	<p>具有高等院校發出的 FMP 有效單科證書或在學證明，並熱心參與學會事務者，經學會理事會審批後便可成為學生會員。</p> <p>The one who can achieve one or more modules of FMP Certificate Course or presentation of relevant Study Certificate and also gets Approval from the Council.</p>	\$250	\$125

遞交的資料

Submitted Information :

- 由美國 IFMA 發出的有效證明文件副本 (如申請成為資深會員/專業會員)
Substantiation copy of FMP and/or CFM Certificate issued by the IFMA (For Member or Fellow Member)
- 最高學歷證書或入學/在學證明副本
Substantiation copy of the highest Academic Achievement, Proof of Enrollment or Transcripts
- 專業資格證明文件 (如適用) 副本
Substantiation copy of professional qualification (if applicable)
- 1.5 英吋白底彩色近照 2 張
2 x 1.5 inch official photos with white background
- 1.5 英吋白底彩色近照電子版 1 張
1.5 inch electronic photo with white background

* 本人謹此聲明，上述之個人資料一切屬實正確無誤，並願意提供給澳門設施管理學會作為會員資料庫存檔及會員間聯絡之用，亦承諾遵守澳門設施管理學會章程內的條款要求。本人知悉所填報之資料如有虛假，將會被取消入會資格。

I hereby declare that the above information is provided correctly according to my best understanding and I agree MFMA to use the provided information as part of its data bank for future Association activities communication purpose.

I promise to comply and act in accordance with the Regulations and Rules of MFMA as stated in the relevant Constitutions.

If any false information is identified, I understand my membership will be terminated with immediate effect with no further right to claim for refunding any subscription or other fees.

* 遞交申請表地點：澳門上海街中華總商會大廈 9 樓，澳門管理專業協會 -- 接待處。
Application Submission Address: Rua de Xangai 175, Edf. ACM, 9 Andar, Macau - Reception Counter

請在信封上註明"會籍"

Please submit in a sealed envelope with a remark "Membership" on top

或電郵：membership@macau-fma.org.mo

Or through email at: membership@macau-fma.org.mo

* 經理事會審批後，結果將由會籍總監聯繫閣下，若申請成功，會員將收到通知書，並需在 10 個工作天內繳交會費，逾期繳費者，則申請作廢。

After the approval by the Board of Directors, the applicant will be notified the result by the Director of Membership. The applicant shall then settle the relevant entrance and annual fees within 10 days after the notification, otherwise the application will be discarded and re-application may be required.

* 如有任何關於本會的諮詢，可將問題發給以下電郵地址：info@macau-fma.org.mo

If there is any query regarding the MFMA, please leave it at: info@macau-fma.org.mo

申請人簽署：_____

日期：_____

Signature of Applicant: _____

Date: _____

**以下資料由會籍部填寫
(Below is for Official Use Only)**

會員編號：		入會日期：
會員總監審閱： <input type="radio"/> 接納 <input type="radio"/> 不接納		理事會批示： <input type="radio"/> 接納 <input type="radio"/> 不接納
簽署：_____		簽署：_____
日期：_____		日期：_____
備註：		備註：